



# Great Marlow School

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Bobmore Lane  
Marlow  
Bucks  
SL7 1JE

Tel: 01628 483752

info@gms.bucks.sch.uk  
www.gms.bucks.sch.uk

## EXECUTIVE HEADTEACHER

Mr K Ford

## HEAD OF SCHOOL

Mr G Pendlebury

3<sup>rd</sup> July 2024

Dear Parent / Carer

### **WESTFIELD SHOPPING CENTRE TRIP - Thursday 24<sup>th</sup> October**

We are organising a Year 9 trip to Westfield Shopping Centre on Thursday 24<sup>th</sup> October. The trip is not compulsory. We are aiming for it to be inclusive of all students that are allocated a place and will try to accommodate student needs as far as is possible. The cost of the trip will be no more than £12 to cover the cost of the coach transport.

We will leave the school promptly at 3.30 pm and aim to be back by 9 pm. Students may get changed out of their school uniform at 3 pm if they wish to. We will leave arrangements for food up to them.

When at Westfield, the students will be in groups of no fewer than four. They will be allowed to browse unaccompanied by a teacher, but clear instructions will be given as to where the staff will be located. Students will also be given a number for the school mobile that a member of the trip staff will carry with them. All students will be expected to follow our rules, which are there to ensure their safety and well-being. Sanctions will apply if any student does not behave according to our expectations. Parents and carers will be given the rules prior to the trip.

Please note, the students will be independent in Westfield Centre, both in using their time wisely and in spending their money. The outing requires the students to be responsible for themselves. Please support your child by explaining that the trip requires them to be mature and sensible, even when away from direct adult supervision.

Please complete this [expression of interest](#) by **Friday (5th July)** if your child would like to attend the trip.

If we have more students interested than places available, student names will be picked randomly. If your child is successful in gaining a place, you will be emailed with information about what to do to confirm that place.

Please do not hesitate to contact Mrs Pendlebury or Mrs Flannery should you need further details.

Yours faithfully

**Mrs Pendlebury and Mrs Flannery**

**Director of Learning for Year 8 and Year 8 Student Support Officer**