



## Exam Certificate Collection Form

If you are unable to collect certificates, please complete and return this form.

### Candidate Details

Full Name	
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Certificates are available for collection, as follows:

Dates	From Monday 1st December 2025
Collection Point	GMS School Main Reception
Times	8 am - 5 pm

### Candidate Permission

I give permission for my representative: .....  
(Insert Name)

- To collect certificates on my behalf.
- I confirm that my representative will provide photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct.

Candidate Signature	
Date	

### Please Note:

#### Exam Certificates

- Cannot be posted.
- Must be signed for.
- Can only be collected by a representative provided that bring with them a Letter of Authorisation or an Exam Certificate Collection Form hand signed by the student and proof of identity.