

Post-Results Services Request Form

Review of Results: **Clerical re-check** or **Review of marking**



AQA

City & Guilds

CCEA

OCR

Pearson

WJEC

Information for candidates

If your school submits a request for a Clerical re-check or a Review of marking, there are three possible outcomes:

1. **Your original mark is lowered, so your final grade may be lower than your original grade.**
2. Your original mark is confirmed as correct, so your original grade remains unchanged.
3. Your original mark is raised, so your final grade may be higher than your original grade.

To proceed with either of these Review of Results (RoR) Services, you **must** sign this form. This tells the centre's Examinations Officer that you understand what the possible outcomes are and that you give your consent to the Clerical re-check or Review of marking request being submitted.

Please complete the following information:

Centre Number: 52435	Centre Name: Great Marlow School
Candidate Number:	Candidate Name:
Subject Title:	Component / Unit:
Awarding Body:	Qualification Level:

I give my consent for the Examinations Officer at Great Marlow School to submit a request for (please tick all that apply):

Clerical re-check (this is the only service available for multiple choice tests)	
Review of marking (this includes a Clerical re-check)	
Priority Review of marking (only available for A Levels)	

In giving consent, I understand that my mark (and, therefore, original grade awarded) may be lowered or raised or stay the same as a result of a Clerical re-check or Review of marking.

Candidate signature:		Date:	
Fee amount paid:	Name of payee:	Date fee paid:	Time fee paid:

Please email this form to exams@gms.bucks.sch.uk by the relevant deadline published in the **Post-Results Services communication with parents / carers / students at the end of the summer term**. A copy can be found on the website under Examinations Information – Exam Results, Appeals and Resits. **The fee must be paid first.**

This form should be retained on the centre's files for at least 6 months following the outcome of a Clerical re-check or Review of marking.