



6th July 2026

Dear Parent/Carer

Year 11 Westfield Shopping Centre Trip: Thursday 22 October

We are excited to offer present Year 10 students the opportunity to visit Westfield Shopping Centre on Thursday 22 October when they are in Year 11. The trip is optional. The cost is £15, which covers return coach travel, and this is **not** a voluntary contribution.

Trip details

- *Date:* Thursday 22 October
- *Leave school:* 3.30 pm
- *Return to school:* Approximately 9.00 pm (students must be collected from school at this time)
- *Cost:* £15
- *Uniform:* Students may change into their own clothes from 3.00 pm if they wish.
- *Food:* Students should bring money if they wish to buy food or drinks, as these are not included.

While at Westfield

Students will be expected to stay in groups of at least four throughout the visit.

Although students will be able to shop independently, members of school staff will be based at agreed meeting points within the shopping centre at all times. Students will know where these meeting points are and will be given the school mobile phone number in case they need to contact a member of staff.

Behaviour and safety

As this is a school trip, we expect all students to behave responsibly and represent Great Marlow School positively.

Students must:

- Stay with their group.
- Follow staff instructions at all times.
- Be respectful to members of the public and shop staff.
- Return to the meeting point at the agreed time.

Parents and carers will receive the full trip rules before the visit. Students who do not meet our behaviour expectations may receive school sanctions and could lose the opportunity to attend future trips.

Independence

This trip gives students the opportunity to develop their independence. They will be responsible for managing their own time and spending money while shopping.

Please talk to your child before the trip about making sensible decisions, staying with their friends and behaving responsibly while away from direct adult supervision.

If your child would like to attend the trip, please log on to WisePay to complete the MS Consent Form and pay for the trip **by Monday 7th September 2026. The trip will then be closed and we will not be adding students on after this deadline.**

If you have any questions, please contact Mrs Pendlebury or Mrs Flannery.

Thank you for your support.

Yours faithfully,

Mrs Pendlebury

Director of Learning – Year 10

Mrs Flannery

Student Support Officer – Year 10